



Keith Jackson
Secretary

Andy Beshear
Governor

KENTUCKY STATE POLICE

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Frankfort, Kentucky 40601
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Col. Phillip Burnett, Jr.
Commissioner

SECURITY AND PRIVACY TRAINING REQUEST

DATE

AGENCY NAME _____ ORI: _____

TELEPHONE: _____ FAX: _____

AGENCY CONTACT : _____
(Point of contact for adding and removing names from agency)

EMAIL ADDR: _____ @ _____

5.2 AWARENESS AND TRAINING (AT)
Security training is key to the human element of information security. All users with authorized access to CJJ should be made aware of their individual responsibilities and expected behavior when accessing CJJ and the systems which process CJJ. LASOs require enhanced training on the specific duties and responsibilities of those positions and the impact those positions have on the overall security of information systems.

NOTE: Fingerprints Required Before Submission CONVICTED FELON WILL NOT BE GRANTED ACCESS

NAME <i>(shall include middle initial)</i> <i>Example: Smith, John M</i>	DATE OF BIRTH mm/dd/yyyy	LAST FOUR SOCIAL	EMAIL ADDRESS <i>(REQUIRED IF NO EMAIL THEN YOU WILL NEED ONE PRIOR TO REQUEST)</i>	Prints

SIGNATURE OF AGENCY HEAD or DESIGNEE FOR AGENCY

Return Form To: erin.oliver@ky.gov

****Ensure Signed CJIS Security Addendum for IT
personnel with access to NCIC networks is completed****