Kentucky Applicant Processing

Upcoming Enrollment Services Information

New Items For Review:

- Location Information
- Identification Requirements
- Payment Options





Kentucky UEP - IdentoGO® Centers

Proposed 26 Enrollment Centers

- Centers Located To Provide Applicant Access Within 40 Miles
- Centers May Have Multiple Livescan Systems
- Ability To Quickly Expand To Meet Demand

All Enrollment Centers Will Be Branded As IdentoGo Centers

- Provides Customers With A Modern, Professional Environment That Is Clean And Easily Identified
- Signage Consistent Across All Centers, For Standard Look And Feel

All Enrollment Centers Are Trained And Managed by IDEMIA

While A Subcontractor Provides The Facility And Employees, IDEMIA Trains, Monitors And Manages
Subcontractor Employees With The Same High Quality Measures Used For IDEMIA Employees





IdentoGO® Centers













Kentucky UEP - IdentoGO® Centers

Proposed Enrollment Center Locations

- ☐ Alexandria, KY
- ☐ Ashland, KY
- ☐ Bowling Green, KY
- ☐ Columbia, KY
- ☐ Covington, KY
- ☐ Elizabethtown, KY
- ☐ Florence, KY
- ☐ Frankfort, KY
- ☐ Hazard, KY
- ☐ Hopkinsville, KY
- ☐ Jeffersontown, KY
- ☐ La Grange, KY
- ☐ Lexington, KY

- ☐ London, KY
- ☐ Louisville, KY
- ☐ Madisonville, KY
- ☐ Mayfield, KY
- ☐ Middlesboro, KY
- ☐ Morehead, KY
- ☐ Murray, KY
- Owensboro, KY
- ☐ Paducah, KY
- ☐ Pikeville, KY
- ☐ Richmond, KY
- ☐ Shepherdsville, KY
- ☐ Somerset, KY





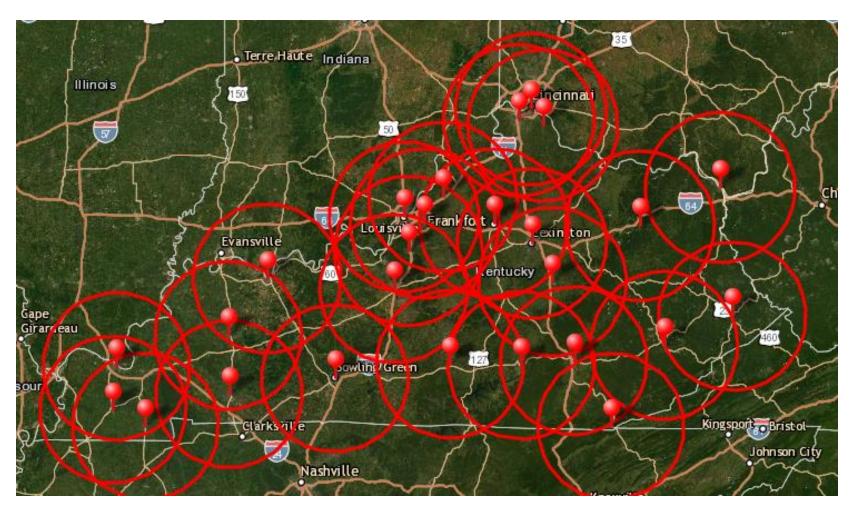
Kentucky UEP - Site Map







Kentucky UEP – Site Map – 40 Mile Radius







UEP – Document Verification

 The UEP workstation accepts multiple document types to ensure that the applicant is presenting the correct information when enrolling.

Automatic Document Verification

- Checks security features to protect against fraud
- Captures information from the document to reduce data entry errors







Kentucky UEP – Identification Requirements

Applicants will need to bring one of the following valid and unexpired ID Documents with them to the enrollment in order to be processed. This information will be presented to the applicant during the registration process as well.

Adults:

- Driver's License issued by a State or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S.
- Driver's License PAPER/TEMPORARY issued by a State or outlying possession of the U.S.
- Enhanced Driver's License (EDL)
- Commercial Driver's License issued by a State or outlying possession of the U.S.
- Commercial Driver's License PERMIT issued by a State or outlying possession of the U.S.
- ID card issued by a federal, state, or local government agency or by a Territory of the United States
- Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
- Department of Defense Common Access Card
- Uniformed Services Identification Card (Form DD-1172-2)
- U.S. Military Identification Card
- U.S. Coastquard Merchant Mariner Card
- Military Dependent's Identification Card
- U.S. Passport
- Foreign passport
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Employment Authorization Card/Document (I-766) that contains a photograph
- Canadian Driver's License
- Foreign Driver's License (Mexico and Canada Only)
- U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States

Name Linking Documents:

Original or Certified Copy of a Court Ordered Name Change Document (to include marriage certificates and divorce decrees)

Juveniles:

- Approved Document list as shown above;
- Photo ID Waiver for Minors (Only needed in special circumstances)





Kentucky UEP – Payment Options

- The following payment options will be accepted on the UEP workstation
 - Certified/Business Check
 - Money Orders
 - Credit Card
 - NCAC Coupon





Kentucky UEP – Account Payment Options (NCAC)

No Charge Authorization Code (NCAC)

- Coupon Code provided to account holder to distribute to applicant for use during pre-enrollment OR at location. Each one-time use code is specific to account holder and Service Code, so no misuse for wrong service or multiple times.
- Coupon Codes are backed with Credit Card, provided by Account Holder during account setup.
- When applicants are fingerprinted, the Coupon Code is charged to the credit card on file. Once the charge is complete, the record will be submitted to the appropriate channel for processing.





Kentucky UEP – Upcoming Communications

- Week of May 25th Applicant Registration, Non-Resident Processes, and Enrollment Processing
- Week of June 1st Authorized User & Background Check Result Viewing



